

# Children's and Youth Pastor/Director:

## JOB DESCRIPTION

### Position Purpose:

The Marin Asian Community Church (MACC) Children's and Youth Pastor/Director will be responsible for the leadership and coordination of all children and youth programs, from PreK-12th Grade and will be responsible for the Sunday Children's worship program, as well as the Friday evening Youth Group ministries. The MACC Children's and Youth Pastor/Director will also provide strategic direction and vision to develop and improve children's and youth ministries, including the recruitment and training of volunteers, as well as the care and ministry for our children and youth throughout the week. This candidate will work under the supervision of the Senior Pastor.

The goal of the Children's and Youth Pastor/Director at MACC is to make disciples of our children and youth and to pass on to the next generation of believers the faith, truths, and skills from God's Word. Under the direction of the Senior Pastor and Leadership Team, the Children's and Youth Pastor/Director will ensure that all programs, volunteer development, and administrations is carried out at the highest possible level to the glory of God.

### Existing Weekly Programs:

**Sunday School:** Toddlers - 8th Grade, during main service preaching time (4 classes and a nursery room) (20-30 children)

**"The Switch" Youth Group:** Weekly Friday Night gathering for Middle School and High School students (8-14 youth). "The Switch" is the name of our Friday evening youth group ministry.

### Desired Personal Attributes:

- Affirmative profession of faith and person of prayer
- Strong relationship, communication and leadership skills
- Organizational skills, but more critically, able to delegate with proper guidance

- Ability to recruit, train and develop a team of volunteer leaders to improve and grow Children's and Youth Ministries
- A leader by example who mirrors the attributes of Christ
- Lifelong learner
- Able to relate and effectively communicate with both children and youth.

### Essential Duties and Responsibilities:

1. Provide oversight of all students (PreK-12th Grade) and volunteers. Assure classrooms and events maintain a balanced program of spiritual, physical, personal and social growth and development.
2. Secure and create age-appropriate resources for all classroom levels. Find resources to train teachers to be effective and prepared.
3. Plan and implement a variety of youth and children's ministry events and programs consistent with the fulfillment of the vision and growth of the church.
4. Assist Senior Pastor/Leadership Team in responding to the needs of the youth, children, and their families.
5. Connect with parents to offer formal and informal support, training, discipleship, or congregational support.
6. Teach Middle School on Sundays (at least 6 months per year) and Youth Group on Fridays.
7. Occasional preaching, as scheduled with Senior Pastor/Leadership Team.
8. Mentoring high school youth outside of Friday/Sunday church ministries, spending "one-on-one" time with youth to develop their faith.
9. Other duties as assigned by Senior Pastor or Leadership Team.

### Preferred Knowledge and Experience:

- Bachelor's and/or Seminary degree with a concentration in Children/Youth Christian education preferred
- Strong Biblical Knowledge and ability to communicate it to all ages
- Demonstrates experience in developing and managing creative and engaging ministry programs for children, youth and young adults
- Strong interpersonal skills

- Comfortable with use of social media, texting, and apps to communicate and connect with young adults and families with children/youth
- Skilled in the use of computer office software applications such as Word, Excel, and PowerPoint

### Salary and Benefits:

**Salary:** \$65 - 70K per year

**Benefits:** Health \$12,000.00 per year

**Additional:** Expense Account

This position is a full-time position for the one candidate who meets all the requirements, but we would consider a part-time position for two different candidates to share the work responsibilities based on the individual's abilities and strengths.

### To Apply:

Email resume and audio/video sermons to:

**[macc-pastor-search-committee@googlegroups.com](mailto:macc-pastor-search-committee@googlegroups.com)**

### Application Deadline: April 15th

The first review of applications will begin the week of April 15th. However, applications will continue to be reviewed until the position is filled. We will contact you and schedule an online interview if we feel you are a good candidate for the position.

Please be advised that the job description is subject to change without prior notice.

This position may also have to undergo a background check since the position will be working directly with children and youth.

MARIN ASIAN COMMUNITY CHURCH (MACC) is an evangelical church that is part of the Covenant denomination. To find out more about our church community, culture and beliefs, visit our website at:

**[www.marinchurch.org](http://www.marinchurch.org)**